Associated Students of the University of Arizona South (ASUAS)
Tuesday, August 8, 2017
6:00 p.m. *Learning Resource Center (LRC) & ITV*
Meeting Agenda

CALL TO ORDER

ROLL CALL

Clinton Lee - President

Jacob Buntin - Executive Vice President

Sharon Christie - Administrative Vice President

Open - Treasurer

Steven Norman - Administrative Assistant

Becky Pickett/Michelle Menninger - Advisors

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING.

GENERAL BUSINESS

1. Treasurer's Report – Becky

OLD BUSINESS

1. Hiring paperwork – progress
    a. Trainings – FERPA, harassment, driving, P-card
    b. Driving approvals
    c. Reserving vehicles
2. Time sheets
    a. Entering time online
3. Business cards – see handout
4. Office hours
5. Treasurer candidates

NEW BUSINESS

1. Marketing photos with Ed Roskowski
2. President
    a. Meeting platform
    b. Orientation Survey results – Douglas, Pima, Sierra Vista
    c. Expectations
3. Executive Vice President
    a. Polo shirts – sizes

4. Administrative Vice President
    a. Calendar
        i. New Wildcat Welcome orientations
        ii. Dine Under the Stars
        iii. Festival of Trees
        iv. Golf Tournament – University South Foundation
        v. GBP Induction Ceremony
        vi. Faculty Forum
        vii. SEAC
        viii. Interim Executive Leadership Team Meeting
        ix. ABOR
        x. University South Foundation Board meetings
        xi. University South Foundation scholarship receptions
        xii. Graduate Council – find a grad student
5. Treasurer
6. Administrative Assistant
    a. Bios and photos
    b. ASUAS web page
    c. Newsletter items
        i. Biweekly
        ii. Add links
    d. Posting agendas & minutes online
    e. Meeting notifications
        i. Prep emails
        ii. When do these go out?
7. Advisor
    a. Schedule 1:1 meetings

OPEN DISCUSSION

1. Legacy/goals
    a. What is your mission this year?
    b. What is your goal?

ACTION ITEMS

1. Member
    a. What is expected
    b. Deadline

ADJOURNMENT